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**TRAFFORD**  
**COUNCIL**

## **AGENDA “TO FOLLOW” PAPERS FOR LICENSING SUB-COMMITTEE MEETING**

**Date: Tuesday, 27 May 2014**

**Time: 6.30 pm**

**Place: Council Chamber, Trafford Town Hall, Talbot Road, Stretford,  
Manchester, M32 0TH**

<b>A G E N D A</b>	<b>PART I</b>	<b>Pages</b>
2.	<b>APPLICATION FOR THE GRANT OF A PREMISES LICENCE - URMSTON FREEMASONS HALL, 15 WESTBOURNE ROAD, URMSTON, MANCHESTER M41 0XJ</b>	
	To consider a report of the Head of Public Protection.	1 - 46

**THERESA GRANT**  
Chief Executive

### Membership of the Committee

Councillors D. Bunting, C. Candish and M. Freeman

### Further Information

For help, advice and information about this meeting please contact:

Mrs Ruth Worsley, Democratic Services Officer  
Email: [ruth.worsley@trafford.gov.uk](mailto:ruth.worsley@trafford.gov.uk)

This agenda was issued on **Tuesday 20<sup>th</sup> May 2014** by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall, Talbot Road, Stretford M32 0TH.

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**AGENDA ITEM NO.**

**TRAFFORD COUNCIL**

**THE LICENSING SUB-COMMITTEE – 27<sup>TH</sup> MAY 2014**

**REPORT OF THE HEAD OF PUBLIC PROTECTION**

**REPORT REF. NO.**

**APPLICATION FOR THE GRANT OF A PREMISES LICENCE – URMSTON FREEMASONS HALL, 15 WESTBOURNE ROAD, URMSTON, MANCHESTER, M41 0XJ**

**PURPOSE**

To advise Members of an application for the Grant of a premises licence for Urmston Freemasons Hall, 15 Westbourne Road, Urmston, Manchester, M41 0XJ which has attracted representations from local residents against this application.

**OPTIONS**

The Sub-Committee to take such steps as they consider necessary for the promotion of the Licensing Objectives in accordance with the provisions of subsection (4) of the Licensing Act 2003.

**Iain Veitch**  
**Head of Public Protection**

Further Information From:

Name: Jan Taylor  
Licensing Officer  
Extension: 4047

Proper Officer for the purposes of L.G.A 1972,S.100D  
(background papers): Head of Public Protection

**Appendices:**

- Appendix A – Plan showing location of buildings at site.
- Appendix B - Application and Operating Schedule (including premises layout).
- Appendix C – Email from Trafford Council Environmental Health (Pollution and Housing Team) requesting addition of noise conditions.
- Appendix D – Email from applicant accepting noise conditions proposed by Trafford Council Environmental Health (Pollution and Housing Team).
- Appendix E - Aerial Location Plan showing representations R1 to R7
- Appendices R1 to R7 - Representations against application from local residents
- Appendix F – Representation in support of the application
- Appendix G – Extract of Secretary of States Guidance – Licensing Objectives: Public Nuisance
- Appendix H – Extract of Trafford Council Licensing Policy 2011 – 2014 :  
7.0 Licensing Objectives – Public Nuisance

## 1. Background

The subject of this application is an extension to an existing building which is currently under construction at the location of 15 Westbourne Road, Urmston, Manchester, M41 0XJ.

Owned by Urmston Masonic Lodge the site currently has two buildings both of which are covered by relevant licences.

Urmston Masonic Club (CP000044)



Urmston Masonic Hall (PL000218)



**Site Layout for Urmston Masonic Lodge**

The Club House is the subject of this application and following the current renovation works, the applicant intends to surrender the existing Club Certificate in favour of a premises licence which is the topic of this application.

The activities on the existing current Club Certificate, CP000044, are detailed below :

THE TIMES THE CERTIFICATE AUTHORISES THE CARRYING OUT OF QUALIFYING CLUB ACTIVITIES			
Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors)	Monday to Saturday	10.00am	12.30am
	Sunday	10.00am	10.00pm
F. Playing of recorded music (Indoors)	Monday to Saturday	10.00am	12.30am
	Sunday	10.00am	10.00pm
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Monday to Saturday	10.00am	12.30am
	Sunday	10.00am	10.00pm
I. Provision of facilities for making music (Indoors)	Monday to Saturday	10.00am	12.30am
	Sunday	10.00am	10.00pm
K. Provision of facilities for entertainment of a similar description to that falling within I or J (Indoors)	Monday to Saturday	10.00am	12.30am
	Sunday	10.00am	10.00pm
L. The supply of alcohol by or on behalf of a club, or to the order of, a member of the club for consumption ON and OFF the premises	Monday to Saturday	10.00am	1.00am
	Sunday	10.00am	10.00pm
L. The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place	Monday to Saturday	10.00am	1.00am
	Sunday	10.00am	10.00pm

## 2. Application for the Grant of a Premises Licence

2.1 On 2<sup>nd</sup> April, 2014, the Licensing Section received an application (**Appendix B**) from Mr Denis Tierney, Secretary, Urmston Freemasons for the grant of a premises licence on the renovated and extended club house currently licensed as CP000044.

2.2 The application requests the licensable activities of:

**Sale of Alcohol (On) the premises from:**

Monday to Sunday 10:00 to 01:00

**Regulated Entertainment (Indoors) for Live and Recorded music from:**

Monday to Sunday 09.00 to 00:30

2.3 The applicant has complied with all requirements under the application process including advertising the application in a newspaper, advertising by way of public notice at the premises and submitting a copy of the complete application to all Responsible Authorities. The application is deemed to be correctly submitted.

2.4 The applicant has agreed to amend their application to include further noise nuisance conditions following mediation with Trafford Council Environmental Health (Pollution & Housing Team) during the consultation period (**Appendices C and D**).

## 3. Representations

3.1 Representations against the application have been received from local residents and are attached as **Appendices R1 to R7** and identified on **Appendix E** – Aerial Location Plan showing representations R1 to R7

3.2 A Representation in support of the application has been received and is attached as **Appendix F**.

3.3 There have been no representations received from any other Responsible Authority.

3.3 The Committee are respectfully advised that the representations received against the application broadly relate to the Licensing Objective:

- Prevention of Public Nuisance.

- 3.4** The Members will be required to determine the relevance of the representations. When considering the relevance of the representations the Licensing Sub-Committee must apply three rules:
- i. the representations must be from persons who live, or are involved in a business in the area and are likely to be affected by the application;
  - ii. it must not be repetitious, vexatious or frivolous;
  - iii. it must relate to one or more of the licensing objectives.

#### **4. Licensing Policy and Guidance**

- 4.1** The Committee are respectfully referred to the Council's own Licensing Policy relating to the Licensing Act 2003 objectives and to the Secretary of State's Guidance. **(Appendices G and H).**

- Prevention of Public Nuisance

#### **5. Options**

- 5.1** The Sub-Committee to take such steps as they consider necessary for the promotion of the Licensing Objectives in accordance with the provisions of subsection (4) of the Licensing Act 2003. The steps specified are:

**5.1.1** To grant the licence subject to-

- Conditions consistent with the operating schedule accompanying the application modified to such extent as the authority considers necessary for the promotion of the licensing objectives, and;
- Any mandatory conditions which must be included under the Licensing Act 2003

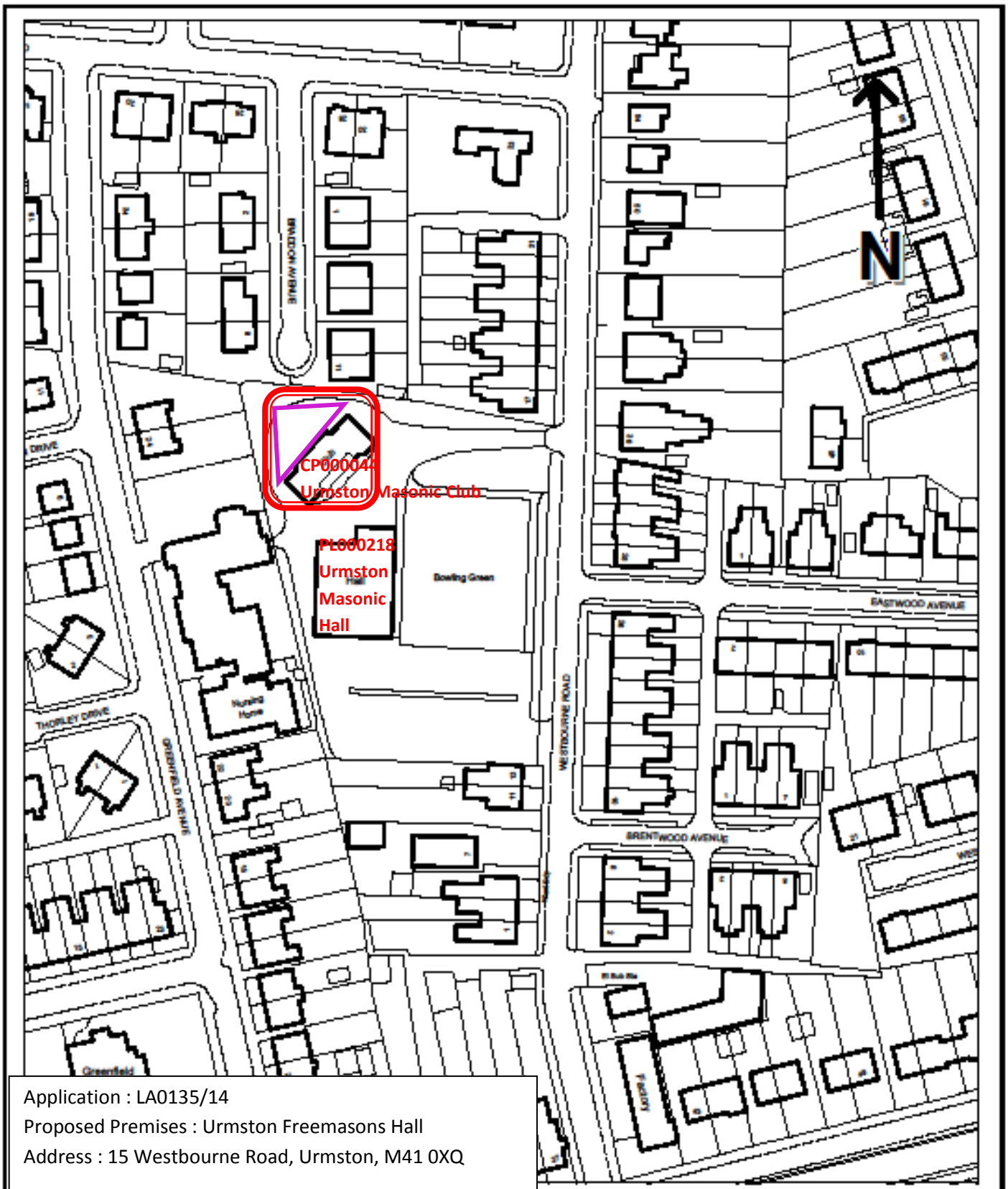
**5.1.2** to exclude from the scope of the licence any of the licensable activities to which the application relates;

**5.1.3** to refuse to specify a person in the licence as the premises supervisor;

**5.1.4** to reject the application.

- 5.2** The Sub-Committee is advised that any findings on any issues of fact should be on the balance of probability and any decision should be based on the individual merits of the application.

- 5.3** The Sub-Committee, in arriving at its decision, must have regard to relevant provisions of national guidance and its own statement of licensing policy and reasons should be given for any departure.



Application : LA0135/14  
 Proposed Premises : Urmston Freemasons Hall  
 Address : 15 Westbourne Road, Urmston, M41 0XQ




Proposed Extension / Refurbishment – Urmston Freemasons Hall  
 (Urmston Masonic Club (CP0044) – to be surrendered in favour of Premises Licence)



Urmston Freemasons Hall - Old and New building to be covered as one premises under new  
 Premises Licence – subject of this application.

APPENDIX B

LDO: 3014  
 LA0135/14  
 £190 clg  
 AH SODD  
  
 TRAFFORD  
 COUNCIL

RECEIVED  
 -2 APR 2014  
 LICENSING

Application for a premises licence to be granted  
 under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
 If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
 You may wish to keep a copy of the completed form for your records.

I/We The Urmston Freemasons Hall

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
15, Westbourne Road, (The old club house )			
Post town	Urmston	Post code	M41 – 0XQ

Telephone number at premises (if any)	0161 748 6533
Non-domestic rateable value of premises	£ 15,750

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as  
 Please tick yes

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*  please complete section (B)
  - i. as a limited company



- ii. as a partnership  please complete section (B)
- iii. as an unincorporated association or  please complete section (B)
- iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - o statutory function or
  - o a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

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**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name The Urmston Freemasons Hall
Address  15 Westbourne Road, Urmston Manchester M 41- 0XQ
Registered number (where applicable) 00290514
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company  <i>Secretary: Denis Gerard Tierney</i>
Telephone number (if any) 0161 748 6533
E-mail address (optional)

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**Part 3 Operating Schedule**

When do you want the premises licence to start?

*D.S.*

Day	Month	Year
<del>01</del>	<del>08</del>	<del>2014</del>

If you wish the license to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note1)

The premises will be an additional Masonic Hall to complement the Existing facilities, "The Westbourne Suite  
 The on licence will provide alcoholic beverages in a club room, Function room and committee room within the premises.  
 There is no intention that the premises will function as either a night club or a late night music venue, but will host various functions e.g.:- Ladies evenings, Wedding receptions, Wakes, etc...

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If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

**Please tick yes**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

00

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and P**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri					
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue					
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)		
Thur					
Fri					
Sat			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sun					

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**C**

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 4)
Wed			
Thur			<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 5)
Fri			
Sat			
Sun			

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**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	
Tue				
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 4)	
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
Sat				
Sun				

**E**

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	X <input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	0900	0030	<b>Please give further details here</b> (please read guidance note 3) The music will be amplified, but the hall will have a sound monitor fitted. Live music will only be permitted when holding a Function e.g. a Wedding Reception or Ladies Evening's.  <b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)  <b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5) From the start of Permitted hours on New Years Eve to the end of Permitted Hours on New Years Day. An extra hour on the date when British Summer Time commences	Both	<input type="checkbox"/>
Tue	0900	00.30			
Wed	0900	00.30			
Thur	0900	0030			
Fri	0900	0030			
Sat	0900	0030			
Sun	0900	00.30			



**F**

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	09.00	00.30	<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue	09.00	00.30			
Wed	09.00	00.30	<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 4)		
Thur	09.00	00.30			
Fri	09.00	00.30	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 5) From the start of permitted hours on New Years Eve to the end of permitted hours on New Years' Day. An extra hour on the date when British Summer Time commences.		
Sat	09.00	00.30			
Sun	09.00	00.30			

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**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Tue					
			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat					
Sun					

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment you will be providing</u></b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>	
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)</b>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>		
Mon					
Tue			<b>State any seasonal variations for the provision of late night refreshment (please read guidance note 4)</b>		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)</b>		
Fri					
Sat					
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon	10.00	01.00			
Tue	10.00	01.00			
Wed	10.00	01.00			
Thur	10.00	01.00			
Fri	10.00	01.00			
Sat	10.00	01.00			
Sun	10.00	01.00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
			From the start of permitted hours on New Years Eve to the end of permitted hours on New Years' Day. An extra hour on the date when British Summer Time commences.		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

<b>Name</b> Ms Susan Brooks	
<b>Address</b> Flat 4, Cavendish Court, Cavendish Road, Urmston, Manchester	
<b>Postcode</b>	M41 – 0XJ
<b>Personal Licence number (if known)</b> PA 1510	
<b>Issuing licensing authority (if known)</b> Trafford Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)  
None

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	08.00	01.00	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)</p> <p>From the start of permitted hours on New Years Eve to the end of permitted hours on New Years' Day. An extra hour on the date when British Summer Time commences.</p>
Tue	08.00	01.00	
Wed	08.00	01.00	
Thur	08.00	01.00	
Fri	08.00	01.00	
Sat	08.00	01.00	
Sun	08.00	01.00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

The Urmston Freemasons Hall and the Designated Premises Supervisor, fully understand the Licensing objectives and aim to produce a safe and responsible environment for both customers and residents.

**b) The prevention of crime and disorder**

The premises will be fully equipped with C.C.T.V to ensure the safety of the staff, customers and general public.  
Moreover all the staff are trained in the responsible retailing of alcohol on a six monthly basis.

**c) Public safety**

Urmston Freemasons Hall will be seeking advice on a regular basis to ensure maximum public safety. This will include liaison with the local Police and Fire departments, Disability access and the installation of a C.C.T.V system. They will also be completing a Fire Audit prior to the Building being opened to the public.

**d) The prevention of public nuisance**

The Urmston Freemasons Hall will endeavor to ensure that any noise will be kept to a minimum to prevent annoyance to their neighbours and will act upon any complaints received in a proactive manner. They will also Liaise with the local police.

**e) The protection of children from harm**

The Urmston Freemasons Hall will have a strict challenge 25 Policy and will ensure that customers drink responsibly on the premises, this includes Refusal to serve customers who appear intoxicated.


Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)


Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	25/3/2014
Capacity	Secretary

For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	



<b>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)</b>			
Denis Gerard Tierney (Secretary)  5 Grosvenor Road,			
<b>Post town</b>	Urmston	<b>Post code</b>	M41-5AG
<b>Telephone number (if any)</b>	07802935246		
<b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b>			
Denistierney2000@yahoo.co.uk			

### Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.



**Consent of individual to being specified as premises supervisor**

Ms Susan Brooks

.....  
*[full name of prospective premises supervisor]*

of

Flat 4 Cavendish Court,  
Cavendish Road  
Urmston  
Manchester  
M41-0XJ

.....  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

A Premises Licence

.....  
*[type of application]*

by

~~Mr Denis Gerard Tierney~~

*URMSTON FREEMASONS HALL*

.....  
*[name of applicant]*

relating to a premises licence

*T.B.C.*

.....  
*[number of existing licence, if any]*

for

Urmston Freemasons Hall  
15 Westbourne Road,  
Urmston,  
Manchester  
M41-0XQ

.....  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

Mr Denis Gerard Tierney

*Secretary Urmston Freemasons Hall*

*[name of applicant]*

concerning the supply of alcohol at

The Urmston Freemasons Hall  
15, Westbourne Road.  
Urmston,  
Manchester  
M41-0XQ

*[name and address of premises to which application relates]*

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

PA1510

*[insert personal licence number, if any]*

Personal licence issuing authority

Trafford Council

*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed

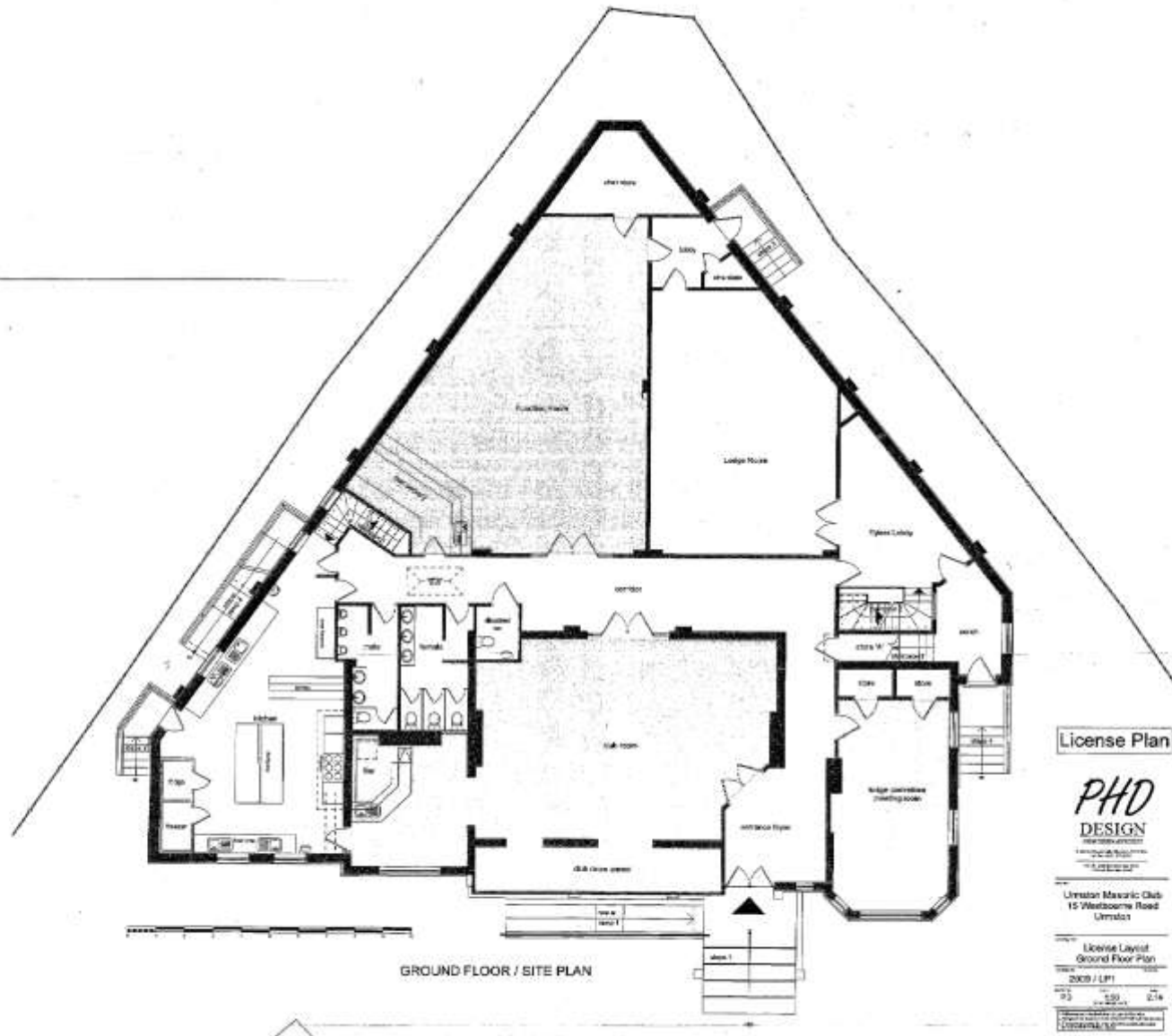
*[Signature]*

Name (please print)

Ms Susan Brooks

Date

*25/13/2014*



**Taylor1, Janet**

---

**From:** Belfield, Peter  
**Sent:** 08 April 2014 11:23  
**To:** 'denistierney2000@yahoo.co.uk'  
**Subject:** Urmston Masonic Hall - Application for Premises Licence

**Importance:** High

Dear Mr Tierney,

**\*\*Please ignore my previous email\*\***

Further to your application for a Premises Licence to be granted under the Licensing Act 2003, I am of the opinion that the following conditions should be attached to any granting of the licence in order to promote the licensing objective namely the prevention of public nuisance.

- **PPN3**  
Noise from music and associated sources (including DJ's and amplified voices) must not be audible to such an extent that it constitutes a nuisance at any noise sensitive properties.
- **PPN4**  
All external doors and windows shall be kept closed when regulated entertainment is being provided except in the event of an emergency.
- **PPN6**  
There shall be placed at all exits from the premises in a place where they can be seen and easily read by the public, (or members and their guests) notices requiring customers to leave the premises and the area quietly.
- **PPN8**  
A Noise limiter device or system shall be installed on the premises and used to the satisfaction of the Licensing Authority and with prior agreement of the Licensing Authority on the settings to be used on the device.

I would be grateful if you could confirm by email response within 24 hours whether you would be in agreement to these conditions being attached to any granting of the licence.

I am proposing to raise an objection to the granting of the licence unless these conditions are attached. However your written agreement to this matter will negate the need for any such objection. Please feel free to contact me for a discussion if you require.

Regards,  
 Peter Belfield

Environmental Health Officer  
 Pollution & Housing Team, Trafford Council, Trafford Town Hall, Talbot Road, Stretford, Trafford M32 0TH.  
**Tel:** 0161 912 4579 **Email:** [peter.belfield@trafford.gov.uk](mailto:peter.belfield@trafford.gov.uk)

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## APPENDIX C

**Taylor1, Janet**

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**From:** Belfield, Peter  
**Sent:** 08 April 2014 11:40  
**To:** Taylor1, Janet  
**Subject:** Urmston Masonic Hall - Application for Premises Licence  
**Attachments:** Urmston Masonic Hall - Application for Premises Licence; Re: Urmston Masonic Hall - Application for Premises Licence

**Importance:** High

Hi Jan,  
Please see email from applicant confirming his agreement to the proposed conditions (detailed in my email to him – also attached). I therefore have no objection to the granting of the licence subject to these conditions being attached.

Regards,  
Peter Belfield

Environmental Health Officer  
Pollution & Housing Team, Trafford Council, Trafford Town Hall, Talbot Road, Stretford, Trafford  
M32 0TH.  
**Tel:** 0161 912 4579 **Email:** [peter.belfield@trafford.gov.uk](mailto:peter.belfield@trafford.gov.uk)

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**Taylor1, Janet**

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**From:** denis tierney <denistierney2000@yahoo.co.uk>  
**Sent:** 16 April 2014 09:14  
**To:** Taylor1, Janet  
**Subject:** Application for the Premises Licence

I as the representative of the Urmston Freemasons Hall wish to confirm that a change is required to the submitted application, to include all the conditions as discussed with Mr Peter Belfield.

Yours Sincerely

Denis Gerard Tierney  
Secretary of the Urmston Freemasons Hall

**Taylor1, Janet**

---

**From:** Denis Tierney <denistierney2000@yahoo.co.uk>  
**Sent:** 08 April 2014 11:29  
**To:** Belfield, Peter  
**Subject:** Re: Urmston Masonic Hall - Application for Premises Licence

Hi Peter

With regard to your request and our telephone the Urmston Masonic Hall Company will be happy to comply with your requests and we will also fit a noise limiter device or system as a matter of course into the building.

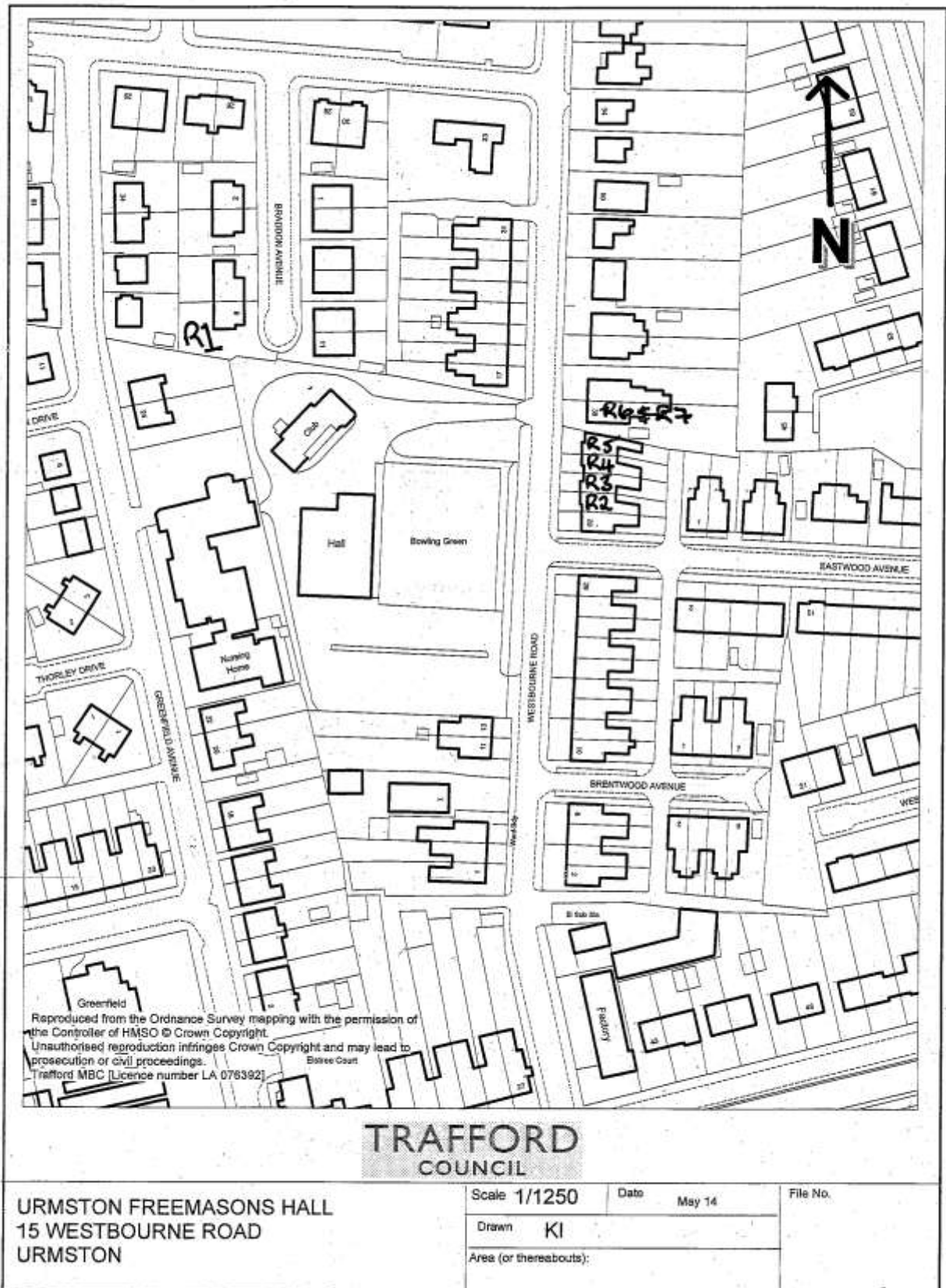
Regards

Denis Tierney  
Secretary of the Urmston Masonic Hall Company



Aerial Location Plan showing representations R1 to R7





RESIDENT REPRESENTATIONS  
R1 to R7

# APPENDIX R1

A



8, Braddon Avenue,  
Urmston,  
Manchester M41 0QD  
28 April 2014

Licensing Section,  
Trafford Borough Council

Re Application from Urmston Masonic Hall for weekday opening licence 0900-0030.

Dear Sirs,

The Urmston Masonic Hall is located in a residential area, close to a care home for vulnerable elderly people and as such, especially given the past history of very late night noise and disturbance, particularly on Saturday nights, is not in a suitable location for such late opening.

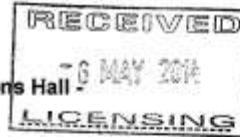
I would suggest that 2200 hours is more suitable for weekdays and 2300 at weekends, with the provision that the grounds must be completely vacated no more than 30 minutes after closing, and that the licensee(s) or their agent(s) must be actively present until the last patron has vacated the grounds, and that they are responsible for ensuring that the premises and grounds are vacated in a responsible and orderly fashion.

Yours sincerely

*Peter Rogerson*

Peter Rogerson

Holding objection to new licensing application at Urmston Freemasons Hall  
LA0135/1402/2014



30 April 2014

Dear sir or madam,

I am writing in response to the licensing application to play music (live or recorded) until 00.30 and extend sale of alcohol until 01.00 seven days a week made by the Freemasons Lodge in Westbourne Road, Urmston.

I live opposite at 32 Westbourne Road and do not believe the application is acceptable on grounds of public safety or nuisance.

The Lodge is currently undertaking an planning extension to which I did not object. However I believe that the licensing proposal has the potential to cause local problems in the neighbourhood.

My public safety concerns relate to access and egress from the Lodge at night time by vehicles in volume. There is increased potential for a road accident as neither access point is very visible to other road users and there are generally cars parked around both access and egress points making visibility worse for both those leaving the Lodge and other road users. I accept that current levels of weeknight traffic are acceptable and also that road traffic is lower on Friday and Saturday evenings along Westbourne Road. However it is to be expected that the extended buildings will cater for larger numbers of people.

My nuisance concerns relate to noise. It has previously been the case that late night revellers at the Lodge have behaved in an antisocial manner after departing the Lodge by congregating on the roadside and causing a nuisance while intoxicated. It is not a regular occurrence and I accept that leeway might be made on weekend nights. I do not believe it is appropriate to subject neighbours to the possibility of nuisance by such means in an entirely residential area on each weeknight also. There are no other such premises in the vicinity of the Lodge unlike Urmston town centre for example. Once again increased patronage of the Lodge is likely to increase the potential of nuisance concern.

I am not objecting to the proposal in entirety but believe moderation and compromise should be applied.

I would suggest that a licence might be granted for the proposed hours for three nights a week including Friday and Saturday and an earlier licence (11.00 for sale of alcohol) on other nights.

Finally, while not a licensing issue, I am expressing my concern at the lack of meaningful consultation employed by the Lodge about this application. It is true that they have done the minimum required by placing a licensing notice on a lamp post and a notice in a local paper but this is clearly intended to minimise knowledge of the application to local residents. Should the Lodge have chosen to leaflet the local neighbourhood it would have been far more appropriate and less likely to create ongoing resentment than the cursory approach that has been adopted.

Yours faithfully

Richard Bowen

32 Westbourne Road  
Manchester M41 0XQ

## APPENDIX R3

**Taylor1, Janet**

---

**From:**  
**Sent:** 30 April 2014 13:15  
**To:** Licensing  
**Subject:** Objection to new application licence la0135/1402/2014

**Categories:** Jan

Dear sir/madam

I am writing in regards to the license application made by the freeman lodge on westbourne road.

As a resident there I am extremely concerned. As it stands I have already been close to lodging a complaint over the past couple of weeks. The music levels and anti social behaviour due to late night revelers ( I think alcohol induced) is exceeding what I feel appropriate for a residential area. They are wonderIng the streets after closing time and only feel It a matter of time before there Is damage to cars etc. I can clearly hear the music/karaoke and shouting from my front room and that is with my windows closed and I dread to think what will happen in the hot summer as people start to sit outside. The noise was stlll contnuIng I logged a time of 0030.

I understand that people need to make a living and feel that at this moment would be happy with a comprise but certainly not so late and every night of the week.

I also feel the lodge have only made the minimum requirements to fulfil there required brief of notice. And a single leaflet in a lamppost is not enough.

I hope you understand my concerns.

Regards  
Rachel vallance  
34 westbourne road  
M410xq.

Sent from Samsung Mobile on O2

**From:** Kathryn Rice [redacted]  
**Sent:** 29 April 2014 18:30  
**To:** DUNN Paul James (FGA)  
**Subject:** Fw: Objection to licensing application at Masonic Lodge, LA0135/1462/2014

RECEIVED  
 - 2 MAY 2014  
 LICENSING

On Tuesday, 29 April 2014, 18:27, Kathryn Rice <katarinarice@yahoo.co.uk> wrote:

Tuesday 29th April 2014

To Whom It May Concern,

I write in relation to the application made by the Masonic Lodge on Westbourne Road, Urmston, for an extension to its existing licensing.

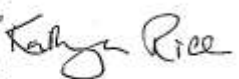
I live at 36 Westbourne Road and have concerns with this. Currently I am used to the Lodge hosting events on weekend evenings, this causes more disturbance in Spring and Summer when the doors are left open and there is an increase to noise disturbance. I have had to call for the police in the past due to concerns of potential violence due to arguing and threats being made during parties at the lodge. I am concerned that approval to serve alcohol daily could increase the potential for further public safety concerns and nuisance behaviour.

I have young children who have been affected at times by the noise during the weekend events at the lodge and again am concerned that the capacity for this to worsen will occur should the application be granted. My property faces one of the two entrances to the lodge and I am worried about the potential increase to traffic around the front of my property and subsequently the safety of my children.

While I understand the Masonic Lodge will wish to make further use of its facilities I believe that a more moderate application could be agreed. I am disappointed by the lack of consultation relating to this and only came across a notice today which had been partially hidden behind a tree branch.

I hope you will take these concerns into consideration.

With regards,

  
 Kathryn Rice  
 36 Westbourne Road  
 Urmston  
 M41 0XQ

APPENDIX R5

A

RECEIVED  
30 APR 2014  
LICENSING

38 Westbourne Road  
Urmston  
Manchester  
M41 0XQ

24<sup>th</sup> April 2014

Dear Sir/Madam,

I am writing to express my concern at the application for an extension to the license of Urmston Masonic Hall, Westbourne Road, Urmston, Manchester.

I must object on a number of grounds, namely noise, disturbance during the working week and increased traffic.

Noise from the venue is currently an issue, with music and entertainment from the premises being audible within my residence. There is also the issue of noise from the guests of the premises as well, as they enter and leave the venue. With an extended license, these issues would be worsened, with prolonged playing of music/entertainment and guests leaving at a later hour causing disturbances to the rights of peace and quiet that residents of Westbourne Road are entitled to.

As a young professional, typically leaving for work around 7.00am and working 45hrs per week, an extended license for the Masonic Hall during the working week will have a detrimental effect.

An extension to the licensing of the Masonic Hall will bring increased traffic to what is predominantly a residential road, which brings with it a series of hazards to the safety of residents and their property.

I therefore strongly object to the application for the extension of both the license of supply of alcohol and regulated entertainment for Urmston Masonic Hall.

Yours faithfully,

Miss J Price

RJ LA 2003 DOC 23

(A)

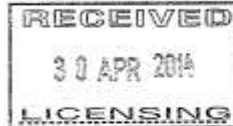
38 Westbourne Road

Urmston

Manchester

M41 0XQ

23<sup>rd</sup> April 2014



Dear Sir/Madam,

I am writing in regard to the application for an extension to the licensing for Urmston Masonic Hall on Westbourne Road, Urmston, Manchester.

As the owner of a neighbouring property I must strongly object to this application on a number of grounds. Already with the current earlier license there are issues that will be exacerbated by the license extension.

- As I am sure you are aware, UK Noise Laws currently state that everyone has a right to a degree of peace and quiet and thus noise becomes a nuisance after 11pm. Whilst noise can be accepted at the weekends i.e. Friday and Saturday nights, the new request asks for entertainment and alcohol sales to continue onto 1am seven days a week. As a working professional, I find this to be wholly unacceptable, as sleep and quiet time would be compromised during the normal working week.
- During the Summer months, the venue opens its doors and windows which serves to add to the noise level endured by residents.
- There have been instances in the past where the entertainment has not stopped at the stated time and residents have made complaints to the venue. If the license were to be granted, this issue would be of great concern.
- Currently, when the Masonic closes to the partygoers, there can be an issue with loitering and noise from guests-groups of people waiting for transport or walking home with much noise and commotion. This, as you can imagine, can not only be a nuisance but also intimidating to residents and occasions would only increase with an extended license.
- Westbourne Road is a predominantly residential road with a number of young families. Traffic is already an issue and with cars parked along both sides, the extension of the licence would only serve to increase the traffic along the road, thereby creating risks to the safety of residents.

I trust that you will carefully consider my arguments against the extension of the license for Urmston Masonic Hall and I awaiting your response.

Yours faithfully,

Mrs S Price

Ref LA 2003 DOC 23

## APPENDIX R7

**Taylor1, Janet**

---

**From:** Martin Buck  
**Sent:** 29 April 2014 21:55  
**To:** Licensing  
**Subject:** Re: Licencing Application Urmston Masonic Hall LA0135/14

**Categories:** Jan

Re: Licensing Application Urmston Masonic Hall LA0135/14

As residents of Westbourne Road almost directly opposite to Urmston Masonic Hall (house number 30) I would like to communicate to you that my wife and I strongly object to the licensing application regarding extended alcohol sale hours and the permission of regulated entertainment 7 days a week until beyond midnight.

Both aspects of the application are quite clearly inappropriate for a residential setting such Westbourne Road and I suspect that the increase in traffic and associated risks, noise pollution and potential for antisocial behavior by those leaving events at the Hall - the extension of behavior already experienced by residents after events - would be extremely unwelcome for all residents in the immediate area. I would really struggle to see how, with any accurate understanding of the location of the Masonic Hall and its entirely residential setting or proactive consultation with residents of this area, this licensing application would be granted.

Of our immediate neighbors we have several families (ourselves included) where parents have to be rested enough to go to work and young children need to be equally rested to be able to attend nursery/school. Our existing experience of the late night events at the Masonic Hall to date suggests that the licensing hours proposed would, quite frankly, decrease the quality of life of many residents of Westbourne Road.

I would appreciate acknowledgement by the licensing department of this comment and thank you in advance for considering these resident views on the application.

Yours sincerely  
Martin Buck



**Taylor1, Janet**

---

**From:** phil rampling <philip.rampling@gmail.com>  
**Sent:** 30 April 2014 16:50  
**To:** Taylor1, Janet  
**Subject:** westbourne road masonic hall

To whom it may concern

I am writing to support the licence application for the new masonic hall on Westbourne Road in Urmston.

I have been a member there for 25 years, and know of no problems that have affected our neighbours.

A lot of time and money has gone into the new building, and the priority has been to make it a safe and secure project.

I have every faith in the hall committee, and that there will be no late night, anti-social behaviour, indeed with new soundproofing and noise monitors, it will be quieter than the current hall.

I do hope that the council look favourably on what I believe will be an asset to the community.

Yours faithfully,

Philip Rampling

15, Zinc Court

Prestwich

M25 1GJ

## APPENDIX G

### ***EXTRACT : Secretary of States Guidance The Licensing Objectives***

#### **PUBLIC NUISANCE**

- 2.32 The 2003 Act requires licensing authorities (following receipt of relevant representations) and responsible authorities, through representations, to make judgements about what constitutes public nuisance and what is necessary to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing objective, licensing authorities and responsible authorities focus on impacts of the licensable activities at the specific premises on persons living and working (including doing business) in the vicinity that are disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.
- 2.33 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It is important to remember that the prevention of public nuisance could therefore include low-level nuisance perhaps affecting a few people living locally as well as major disturbance affecting the whole community. It may also include in appropriate circumstances the reduction of the living and working amenity and environment of interested parties (as defined in the 2003 Act) in the vicinity of licensed premises.<sup>2</sup>
- 2.34 Conditions relating to noise nuisance will normally concern steps necessary to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time in the evening to more sophisticated measures like the installation of acoustic curtains or rubber speaker mounts. Any conditions necessary to promote the prevention of public nuisance should be tailored to the style and characteristics of the specific premises. Licensing authorities should be aware of the need to avoid unnecessary or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues.
- 2.35 As with all conditions, it will be clear that conditions relating to noise nuisance may not be necessary in certain circumstances where the provisions of the Environmental Protection Act 1990, the Noise Act 1996, or the Clean Neighbourhoods and Environment Act 2005 adequately protect those living in

the vicinity of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be necessary.

- 2.36 Where applications have given rise to representations, any necessary and appropriate conditions should normally focus on the most sensitive periods. For example, music noise from premises usually occurs from mid-evening until either late evening or early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. In certain circumstances, conditions relating to noise in the immediate vicinity of the premises may also prove necessary to address any disturbance anticipated as customers enter and leave.
- 2.37 Measures to control light pollution will also require careful thought. Bright lighting outside premises considered necessary to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.
- 2.38 In the context of preventing public nuisance, it is again essential that conditions are focused on measures within the direct control of the licence holder or club. Conditions relating to public nuisance caused by the anti-social behaviour of customers once they are beyond the control of the licence holder, club or premises management cannot be justified and will not serve to promote the licensing objectives.
- 2.39 Beyond the vicinity of the premises, these are matters for personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area and to respect the rights of people living nearby to a peaceful night.
- 2.40 The cumulative effects of litter in the vicinity of premises carrying on licensable activities can cause public nuisance. For example, it may be appropriate and necessary for a condition of a licence to require premises serving customers from take-aways and fast food outlets from 11.00pm to provide litter bins in the vicinity of the premises in order to prevent the accumulation of litter. Such conditions may be necessary and appropriate in circumstances where customers late at night may have been consuming alcohol and be inclined to carelessness and anti-social behaviour.

## APPENDIX H

### ***EXTRACT : Trafford Council – Licensing Policy 2011-2014***

#### ***– Licensing Objectives***

##### **7.0 LICENCE OBJECTIVE – THE PREVENTION OF PUBLIC NUISANCE**

7.1 Licensed premises have a significant potential to impact adversely on communities through public nuisances which can arise from their operation.

The Council recognises the need to prevent public nuisance to residents, visitors and other businesses from the potential consequence of the operation of licensed premises, whilst balancing the rights of licensed premises to develop their business potential.

7.2 Public nuisance in this context includes such issues as noise and disturbance, light pollution, odour, vermin and pest infestations, accumulations of refuse and litter, and anti-social behaviour, where these matters impact on those living, working or otherwise engaged in normal activity in an area.

7.3 The Council, however, recognises that licensing law is not a mechanism for the general control of anti-social behaviour by individuals once they are away from the premises and therefore beyond the direct control of the individual, club or business holding the licence.

7.4 Applicants will be expected to demonstrate in their operating schedule that suitable and sufficient measures have been identified and will be implemented and maintained with the intention of preventing public nuisance.

7.5 In considering applications, the Council will expect to see evidence that the applicant has identified matters that impact on the likelihood of public nuisance and that these matters have been addressed in the operating schedule. Such measures may include:

- Measures taken or proposed to be taken to prevent noise and vibration escaping from the premises or the immediate vicinity of the premises and including any outside areas (including smoking areas) bearing in mind the location of premises and proximity to residential and other noise sensitive premises (e.g. hospitals, hospices and places of worship); This would include music, ventilation equipment noise and human voices, whether or not amplified;

- Measures taken or proposed for management and supervision of the premises and associated open areas to minimise unreasonable disturbance by customers and staff arriving or departing from the premises and delivery of goods and services.
- Control of opening hours for all or part (e.g. garden areas) of the premises
- Measures taken to control light to ensure that it does not stray outside the boundary of the premises such as to give rise to problems to residents in the vicinity
- Steps taken to lessen the impact of parking in the local vicinity
- Measures taken to prevent someone who has consumed excess alcohol from entering the premises and to manage individuals on the premises who have consumed excess alcohol
- Management arrangements for collection and disposal of litter and refuse, and the control of pests
- Arrangements for ensuring that adequate and suitably maintained sanitary provision and washing facilities are provided for the number of people expected to attend any premises or events
- A 'wind down time' after the last service of alcohol, during which time the venue may offer for sale non-alcohol beverages
- A 'last admission time' policy
- Management arrangements for any proposed use of bonfires, fireworks and other pyrotechnics.

7.6 The extent to which the above matters need to be addressed will be dependent on the nature of the area where the premises are situated, the type of premises concerned, the licensable activities to be provided, operational procedures and the needs of the local community. In general, however, the Council will expect more comprehensive measures to be in place at late night entertainment venues or in premises with a history of public nuisance issues.

7.7 The Council will have regard to representations from the responsible authorities to determine if measures proposed are sufficient to reduce the risk of public nuisance. Where representations indicate that any matter has not been addressed sufficiently to prevent public nuisance the applicant will be expected to demonstrate that the issues can be satisfactorily addressed before the Council will grant an application for a licence or a variation.

7.8 Where appropriate the applicant will be expected to propose practical steps to prevent disturbance to local residents and to have regard to the “Good Practice Guide on the Control of Noise from Pubs and Clubs” produced by the Institute of Acoustics. Where noise has been identified as a potential problem by the applicant or Council officers, then the Council would expect the applicant to detail the measures proposed to address this issue within the operating schedule. Noise could relate not only to music but also from air handling equipment or from patrons. There are a number of practical ways in which sound leakage can be addressed, such as:

- Keeping doors and windows closed and providing adequate mechanical ventilation or, if necessary, air conditioning
- Reducing sound levels and installing a sound limiting device to prevent sound exceeding the appropriate level
- Installing soundproofing measures to contain sound and vibration.

7.9 In premises where patrons leave the premises particularly late at night or early in the morning, the Council will expect the applicant to have included in the operating schedule practical steps for reducing noise disturbance, such as:

- Erecting prominent notices at the exits to premises asking customers to leave quietly and not to slam car doors, and to respect the rights of nearby residents
- At appropriate times making loudspeaker announcements to the same effect
- Instructing door staff to ask customers leaving the premises to leave the area quietly
- Reducing the volume of music towards the end of the evening and where appropriate playing quieter, more soothing music as the evening winds down
- Banning from the premises people who regularly leave in a noisy manner
- The supervision of any queues formed late in the evening so as to keep noise and disturbance to a minimum.

- 7.10 Where relevant representations have been received, conditions may be imposed which include restrictions on the times when music or other licensable activities may take place and may include technical restrictions on sound levels at the premises.
- 7.11 In considering an application, the Council will take into account previous noise and nuisance complaints, and the ability/willingness of the licensee to deal with such complaints.

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